



CATTARAUGUS COUNTY CIVIL SERVICE HUMAN RESOURCES DEPARTMENT

303 Court Street * Little Valley, NY 14755 * (716) 938-2281 * FAX (716) 938-2759

Kristine M. Phinney, Personnel Officer

Marina Maintenance Manager (Provisional Appointment)

INFORMATIONAL POSTING

Supervisory Unit

VACANCY: Department of Economic Development, Planning, and Tourism

Onoville Marina

Steamburg, NY 14783

<u>Title</u>	<u>No. Positions</u>	<u>Salary</u>
Marina Maintenance Manager (Provisional Appointment)	1	Grade 21, \$28.27 per hour Supervisory Bargaining Unit

*Permanent appointment requires successful completion, and placement, thru the Civil Service examination process.

This work involves responsibility for performing a variety of skilled maintenance tasks associated with the safe and efficient operation of the county marina facility. An employee in this class assists the Recreation Area Manager in planning work activities, maintaining pertinent records and developing programs to insure a safe marina environment. The work is performed under general supervision. Direct supervision is exercised over seasonal employees engaged in the operation and maintenance of the marina. The work is reviewed through reports and inspection. A Marina Maintenance Manager does related work as required.

MINIMUM QUALIFICATIONS: Either:

- A. Graduation from a regionally accredited or New York State college or university with an Associates degree in engineering technology, building construction, electrical technology, plumbing, or related field and two years' experience in building, grounds or recreation area construction or maintenance; OR
- B. Five years of experience in either general building construction, maintenance or repair in one or more of the standard trades such as carpentry, plumbing, electrical or masonry, etc., two years of which must have included supervisory responsibilities; OR
- C) Three years' experience operating or maintaining a marina and/or campgrounds.

Interested applicants must complete a Civil Service Application and submit it prior to 11:59pm on Friday, August 9, 2023 to:

Cattaraugus County Civil Service

303 Court Street

Little Valley, NY 14755

Applications are available at the Cattaraugus County website: <https://cattco-portal.mycivilservice.com> .

This job posting is issued pursuant to Article 13, Section 1-3 of the labor agreement. Bargaining Unit members may bid for appointment to the indicated openings by submitting a Civil Service Job Application within five (5) working days, inclusive of the issue date, of this job posting.

Cattaraugus County - an Equal Opportunity Employer

Issued: August 2, 2023