



CATTARAUGUS COUNTY CIVIL SERVICE

HUMAN RESOURCES DEPARTMENT

303 Court Street * Little Valley, NY 14755 * (716) 938-2281 * FAX (716) 938-2759

Kristine M. Phinney, Personnel Officer

PROGRAM DIRECTOR, PERSONALIZED RECOVERY ORIENTED SERVICES (PROS)

Informational Posting

Department of Community Services
1 Leo Moss Drive
Olean, NY 14760

<u>Title</u>	<u>No. Positions</u>	<u>Salary</u>
Program Director, Personalized Recovery Oriented Services *	1	\$77,241.06 per year (MC Plan)

***This title is being requested through the Hiring Emergency Limited Placement Program (HELP) of the NYS Department of Civil Service. If approved, candidates appointed permanently to this title will NOT need to take an exam and will remain in their position even when the HELP Program ends.**

This is professional and supervisory work involving responsibility for the day by day operation of the Personalized Recovery Oriented Services (PROS) Program. The work is performed under general supervision of the Director of Community Services. The work includes wide latitude for independent action and programming and involves the supervision of subordinates. A Program Director, Personalized Recovery Oriented Services does related work as required.

Minimum Qualifications:

A. Candidates must be a credentialed Mental Health Counselor, Nurse Practitioner, Physician, Physician's Assistant, Psychiatrist, Psychologist, Registered Professional Nurse, or Social Worker and have one year of supervisory experience in a clinical setting; OR

B. Be in possession of a current license issued by the New York State Education Department to practice in a discipline relevant to the treatment of mental illness and meet the criteria for designation as a professional staff member as approved by the New York State Office of Mental Health, pursuant to 14 NYCRR Section 512 and have one year of supervisory experience in a clinical setting.

All employees of Cattaraugus County are eligible to join the New York State and Local Retirement system. Permanent, full time employees have access to a rich Health Insurance plan with Dental and Vision, Teledoc access, tuition reimbursement, and paid time off.

Applications will be accepted up to September 30, 2025; you can apply online, or paper applications may be obtained from the Cattaraugus County Civil Service website at <https://www.cattco.org/human-resources/exam-job-app>. Completed paper applications should be mailed to Cattaraugus County Human Resources, 303 Court Street, Little Valley, NY 14755 and should be received no later than September 30, 2025.

Cattaraugus County is an Equal Opportunity Employer

Issued: 9/18/2025