



CATTARAUGUS COUNTY CIVIL SERVICE

HUMAN RESOURCES DEPARTMENT

303 Court Street * Little Valley, NY 14755 * (716) 938-2281 * FAX (716) 938-2759

Kristine M. Phinney, Personnel Officer

HEAD NURSE (Full Time)

Informational Posting

Department of Nursing Homes, The Pines Machias

9822 Route 16

Machias, NY 14101

<u>Title</u>	<u>No. Positions</u>	<u>Salary</u>
Head Nurse	1	\$43.31-\$44.71 per hour
Full Time		Grade 29 – Supervisory Bargaining Unit

Location: Machias Campus

This is a day shift position 7:00 am - 3:30 pm

The work involves directing nursing service activities including the preparation of nursing care plans in patient care units of the County Department of Nursing Homes. The work is performed under general direction or general supervision, depending on the staffing pattern on a particular shift, and requires the exercise of independent judgement in directing the activities of personnel involved in nursing services. Supervision is exercised over the work of registered nurses, practical nurses, nurse aides, volunteers, and clerical employees. A Head Nurse does related work as required.

Minimum Qualifications: Possession of a current license to practice as a registered professional nurse issued by the State of New York.

Interested applicants must complete a Civil Service Application and submit it prior to 11:59pm on February 12, 2026.

Apply online at the Cattaraugus County website: www.cattco.org/jobs.

If submitting a paper application, mail to:

Kelly Reed, Acting Director

Department of Nursing Homes

9822 Route 16

Machias, NY 14101

Applications are available at the Cattaraugus County website: <https://cattco-portal.mycivilservice.com>.

Cattaraugus County - an Equal Opportunity Employer

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