



CATTARAUGUS COUNTY CIVIL SERVICE HUMAN RESOURCES DEPARTMENT

303 Court Street * Little Valley, NY 14755 * (716) 938-2281 * FAX (716) 938-2759

Kristine M. Phinney, Personnel Officer

LEISURE TIME ACTIVITIES AIDE (Full Time)

Informational Posting

Department of Nursing Homes

2245 West State Street

Olean, NY

<u>Title</u>	<u>No. Positions</u>	<u>Salary</u>
Leisure Time Activities Aide	1	\$21.54-\$23.49 per hour
Full Time	Grade 15 – General Bargaining Unit	

Location: Olean Campus

This is non-technical work involving responsibility for performing routine tasks by assisting in the conduct of a varied program of diversified, meaningful, and appropriate leisure time activities with residents in a residential health care facility, which are not required to be performed by professional activities personnel. Incumbents may also be required to carry out routine housekeeping and helper tasks allied with the activities program as assigned. The position is similar to other non-professional positions in the health care field such as Occupational Therapy Aide or Physical Therapy Aide, but is concerned entirely with functions of the leisure time activities program. The work is performed under the direct supervision of a higher-ranking leisure time activities program employee. Incumbents receive on-the-job training in routine leisure time activities program duties. Supervision of the work of others is not a responsibility of employees in this class. A Leisure Time Activities Aide does related work as required.

Minimum Qualifications:

1. Possess and maintain a valid driver's license to operate motor vehicles in New York State.
2. In order to successfully complete the probationary period, an appointee must possess and maintain a current certification as being included in the New York State Residential Health Care Facility Nurse Aide Registry.

Interested applicants must complete a Civil Service Application and submit it prior to 11:59pm on February 12, 2026.

Apply online at the Cattaraugus County website: www.cattco.org/jobs.

If submitting a paper application, mail to:

Kelly Reed, Acting Director

Department of Nursing Homes

2245 West State Street

Olean, NY 14760

Applications are available at the Cattaraugus County website: <https://cattco-portal.mycivilservice.com>.

Cattaraugus County - an Equal Opportunity Employer

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