

COMMISSIONER OF HEALTH

DISTINGUISHING FEATURES OF THE CLASS: This is an important professional and administrative position involving responsibility for initiating, planning, and directing public health programs in Cattaraugus County. Programs include enforcement of the State Sanitary Code, environmental engineering, laboratory services, home health care and clinic nursing services, Supplemental Nutritional Services to women, infants, and children, and early care and educationally related services to handicapped children. The work is carried out under the general direction of the Board of Health in accordance with applicable State and local health laws and ordinances, and within budgetary appropriations of the County Legislature.

TYPICAL WORK ACTIVITIES:

- Oversees the preparation, and submission of municipal health services plans to the New York State Department of Health;
- Organizes and directs staff towards accomplishments of health program goals and objectives;
- Monitors efficiency of health programs in sanitation, environmental engineering toxic waste identification response and reaction, nursing, supplemental nutrition clinic, and Emergency Medical Technical Training;
- Supervises programs and clinics for the control, treatment, prevention, and discovery of diseases, which may threaten community health;
- Participates in professional conference and training programs and provides for in service training in order for all staff to keep abreast of current developments in medical science, nursing, and other areas of public health;
- Oversees the preparation of public relations material, and may speak to groups and organizations regarding the functions, activities, and concerns affecting community health;
- May conduct analysis and research regarding public health.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Comprehensive knowledge of the basic sciences underlying, and of the principles and practices of medicine as applied to public health; thorough knowledge of the principles, practices, and terminology of public health administration; thorough knowledge of the principles and practices of epidemiology, sanitation, and of the diagnosis and treatment of communicable diseases; ability to plan, direct, and evaluate public health programs; ability to deal with the public on projects related to public health; ability to prepare and analyze technical and statistical reports; interest in maintaining a high standard of professional ethics; tact; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: A Commissioner of Health of a county having a population of more than 50,000 and having an established department of health shall be a physician who is currently registered to practice medicine in New York State and possesses one (1) year of experience in administrative practice, and:

A.) Certification by the American Board of Preventative Medicine;

OR

B.) A Master's degree in public health or a related field;

OR

C.) An appropriate combination of education and experience deemed equivalent by the State Commissioner of Health.

NOTE: An appointment to the position of Commissioner of Health must be approved by the State Commissioner of Health.

Qualifications established by NYCRR, Sanitary Code, Sections 11.10 and 11.11, filed February 5, 1979.

CATTARAUGUS COUNTY CIVIL SERVICE COMMISSION

Adopted: 7/17/90
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