

DIET TECHNICIAN

GENERAL STATEMENT OF DUTIES: Assists in the area of supervision of all Dietary employees under the direction of the Food Service Manager in conjunction with the Consultant Dietitian; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Responsible for assisting the Food Service Manager and Consultant Dietitian to maintain an effective diet therapy program for all patients.

EXAMPLES OF WORK: (Illustrative only)

The position requires the following responsibilities:

- Checks the Dietary Kardex and menus for conformity to the prescribed diet order;
- Observes patient meal service for Therapeutic Diet conformity;
- Assists in the supervision of proper tray assembly;
- Visits with patients during meal service to check on their satisfaction and acceptance of menu items served;
- Consults with Nursing during meal service for any patient dietary problem;
- Consults with Medical Staff concerning patient's diet;
- Records on the patient's medical record on the designated sheet appropriate information concerning patient's nutritional goals, patient's progress on a diet, diet instructions, and diet histories as required;
- Maintains all necessary patient dietary records;
- Assists in evaluating the cycle of menus for recommendations and suggestions in accordance with the patient's acceptance of food items served on the menu;
- Assists the Food Service Manager and Consultant Dietitian in developing and conducting In-Service Education Programs for dietary personnel;
- Assists in the staff development and in the orientation and training program for new personnel;
- Confers with the Food Service Manager and Consultant Dietitian regarding all aspects of dietary services;
- Performs any other duties assigned by the Consultant Dietitian.

REQUIRED KNOWLEDGES, SKILLS, AND ABILITIES: Good knowledge of the nutritional value and composition of foods; good knowledge of the principles and practices of food preparation for individuals and large groups; must show leadership qualities to be able to assist the Food Service Manager in the supervision of all Dietary personnel; must also be self-motivated and able to work independently.

ACCEPTABLE TRAINING AND EXPERIENCE:

A.) Graduation from a regionally accredited or New York State registered two year college with an Associate's degree in dietary or nutrition technology, food service administration, or management, program acceptable to the New York State Health Department;

OR

B.) An equivalent combination of training and experience acceptable to the New York State Department of Health.

CATTARAUGUS COUNTY CIVIL SERVICE COMMISSION

Adopted: 10/18/76

diettech