

EMERGENCY MEDICAL TECHNICIAN

(Health Department)

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for administering emergency medical care and basic life support to persons who have suffered illness or injury and other medical care in accordance with their scope of practice, relevant state laws and regulations. EMT's will work under the direction of the Director of Emergency Services, EMS Coordinator, Medical Director for Public Safety, or other designated supervisor.

TYPICAL WORK ACTIVITIES:

- Uses a variety of emergency medical equipment and supplies in giving emergency treatment on the scene and in transit such as cervical collars, splints, suction equipment, poison kits, cold packs, resuscitation devices, oxygen, spinal immobilization equipment, and other medicines, etc;
- Assesses emergency scenes for responder safety and potential emergency resources required;
- Obtains all appropriate information and documents/verbally reports emergency care provided to patients;
- Communicates findings to and requests medical direction from a medical control physician;
- Coordinates and collaborates with other emergency care providers / COVID-19 team members including assisting with patient care;
- Scheduling and all related clerical duties for COVID-19 testing sites;
- Maintains adequate inventory of medical supplies and materials needed to stock the COVID-19 testing sites;
- Participates in specimen collection and/or clerical work at all Cattaraugus County Health Department COVID-19 diagnostic testing sites. Includes in-home testing as necessary;
- Deliver testing samples to state or regional labs as needed.
- Assist in providing test results to the public, physician offices, and other entities as required;
- Prepare and/or deliver Isolation and/or Quarantine Orders;
- Contact tracing duties. Reach out to contacts of anyone diagnosed with COVID-19 to assess symptoms, ensure compliance with quarantine / isolation and determine social support needs.
- May need to learn and connect with patients through a Telemedicine platform
- Prepare, deliver or mail release from quarantine / isolation forms.
- Access the NYS CommCare system to identify travelers that need to be quarantined and/or isolated;
- Assist in Isolation or Quarantine follow-up and outreach;
- Become proficient in explaining policies, procedures, rules, regulations and legal requirements of Quarantine or Isolation to individuals and/or families;
- Assists in minor cleaning duties of related equipment, storage areas and related facilities;
- Participates in emergency medical training both to continue professional training and credentials, and to provide training for others;
- Attends meetings and trainings as required by supervisors and administrators;
- Perform other duties within their scope of practice as assigned by the Health Department.
- Checks and ensures proper operation of Health department vehicles at all times;

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Good knowledge of and ability to apply emergency medical care and procedures including the administration of medications as allowed by their current scope of practice and state/regional protocols; working knowledge of and skill in using a variety of medical and first aid equipment including vital sign monitors and defibrillation devices in an emergency response vehicle; working knowledge of geography of the area; working knowledge of aseptic techniques; physical condition commensurate with the demands of the position. Ability to communicate effectively orally and in writing, Strong computer skills necessary, Strong interpersonal skills necessary. Good powers of observation and analysis.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma and possession of the following credentials at the time of application, appointment and during the service in this classification.

1. An Emergency Medical Technician certification issued by the New York State Department of Health; and
2. Possession of a NYS driver's license or license from another US State or territory or federal district and eligibility to exchange said driver's license for a New York State Class D driver's license
3. Completion of regional and agency credentialing requirements.

CATTARAUGUS COUNTY CIVIL SERVICE

Adopted:

September 15, 2020