

## FIRE LIEUTENANT

DISTINGUISHING FEATURES OF THE CLASS: A Fire Lieutenant supervises the work of department personnel at incidents and at the assigned workplace. A Lieutenant has complete charge of operations at all incidents in the absence of or pending arrival of the superior officer under the Incident Command System. A Lieutenant may be assigned as a Municipal Training Officer and/or a Code Enforcement Supervisor. A Fire Lieutenant does related work as required.

### TYPICAL WORK ACTIVITIES:

- Supervises assigned personnel at all incidents;
- Supervises the work of personnel at assigned station;
- Supervises the cleaning, servicing and replacement of equipment after every incident;
- Inspects equipment, grounds and station to insure proper order and condition;
- Inspects buildings and premises for fire hazards and code violations;
- Maintains discipline of assigned personnel;
- Makes reports of personnel and activities and evaluates effectiveness with superior officer;
- Trains and drills firefighters;
- Supervises fire prevention and inspections as assigned;
- A Lieutenant assigned as a Municipal Training Officer is responsible for coordinating and directing the overall training activities of the department; has a high degree of responsibility for education of the public, industrial groups, educational groups and others requesting help in the area of fire prevention and safety;
- A Lieutenant assigned as the Code Enforcement Supervisor will ensure effective and efficient day-to-day operations of the Code Enforcement Division and ensure all departmental policies and procedures, as well as local, state and federal codes and ordinances, are followed.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Good knowledge of modern firefighting and fire prevention methods, the municipality's fire prevention laws and ordinances, the geography of the area, safe practices during rescue and hazardous conditions, emergency medical care methods, municipality building codes, rules and regulations of the department, labor and management agreements and the use and maintenance of all equipment for emergency services; ability to recognize fire hazards, maintain crew discipline, plan and supervise the work of subordinates and to lay out and assign work for subordinates; be resourceful and have good judgment in all emergencies; ability to communicate with all persons in need of services; be in good physical condition.

ACCEPTABLE TRAINING AND EXPERIENCE: Four years of satisfactory permanent competitive class service as a Firefighter.

SPECIAL REQUIREMENT: Possession and maintenance of a valid Emergency Medical Technician – Critical Care Technician OR Paramedic certificate issued by the NYS Department of Health by date of appointment.

#### CATTARAUGUS COUNTY CIVIL SERVICE

Revised 10/29/93 (City of Olean)

Adopted: 10/07/2019

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