

## GROUNDS HELPER

DISTINGUISHING FEATURES OF THE CLASS: The work primarily involves assisting in the maintenance of grounds of public properties. The work is performed under general supervision allowing for the exercise of independent judgement in carrying out the details of the work. A Grounds Helper does related work as required.

### TYPICAL WORK ACTIVITIES:

- Cuts lawns using hand mower and power mower;
- Trims and edges around walks, flower beds, shrubs, and walls using clippers and edging tools;
- Prunes shrubs and trees to shape and improve growth using shears;
- Sprays lawns, shrubs, and trees with fertilizer or insecticide;
- Rakes and burns leaves and cleans or sweeps up litter;
- Shovels snow from walks and driveways and spreads salt on public passageways;
- Operates tractor, using specific attachments to maintain grounds areas;
- Cleans out drainage ditches and culverts;
- Removes trash and debris;
- Completes miscellaneous cleaning tasks.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Knowledge of grounds maintenance practices; mechanical aptitude; industry; dependability; manual dexterity; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: None.

CATTARAUGUS COUNTY CIVIL SERVICE COMMISSION

Revised: 6/23/88