

MAINTENANCE WORKER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for performing a variety of mechanical and other building maintenance, repair, and construction-related tasks. Although a working knowledge of one or more trades is necessary, a Maintenance Worker does not normally utilize the more skilled journeyman techniques for any considerable portion of their time. The work may involve the part-time operation of a truck, automobile, or other automotive equipment. General instructions are received and work is performed under immediate or general supervision, depending upon the nature of the tasks. A Maintenance Worker does related work as required.

TYPICAL WORK ACTIVITIES:

- Performs semi-skilled work in masonry, carpentry, electrical, or painting operations;
- Helps to install and repair wiring systems and electric fixtures and equipment;
- Repairs windows, doors, floors, walls, and other parts of buildings;
- Helps to install and repair general plumbing equipment such as sinks, toilets, and baths;
- Assists in cleaning and repairing boilers, pumps, heaters, pipelines, valves, and traps;
- Mixes plaster and concrete and assists in laying brick, plastering walls, finishing concrete work, etc.;
- Operates trucks, automobiles, air compressors, and other motorized equipment;
- Loads and unloads materials and supplies and records goods received and shipped;
- Takes part in general grounds maintenance activities;
- Serves as general worker performing a variety of basic tasks;
- Performs preventive maintenance on agency vehicles, equipment, and fixed property;
- May assist in maintenance of sewer lines and collection systems;
- May keep simple records and reports of maintenance performed and materials received and used;
- May, on occasion, perform housekeeping and cleaning tasks;
- May monitor and record energy conservation equipment readings and note irregularities.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Working knowledge of modern buildings and grounds maintenance and repair practices; knowledge of safety precautions and practices associated with maintenance work; knowledge of the practices and techniques of one or more of the standard trades; mechanical aptitude; manual dexterity; industry; ability to understand and follow instructions; physical condition sufficient to perform the essential functions of the position.

MINIMUM QUALIFICATIONS:

- A.) One year of experience in either general building construction, maintenance, or repair work in one or more of the standard trades, such as carpentry, plumbing, electrical work, masonry, etc.;

OR

- B.) One year of experience as a millwright or millwright apprentice.

SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATION: In agencies where required, possession of appropriate class New York State Motor Vehicle Operator's license at time of appointment.

CATTARAUGUS COUNTY CIVIL SERVICE COMMISSION