

MEDICAL DIRECTOR FOR PUBLIC SAFETY

DISTINGUISHING FEATURES OF THE CLASS: This is responsible professional work calling for the service of a physician to oversee medical services in the public safety setting. An incumbent of this class will be designated as the Medical Director for the Sheriff's Office including the Corrections Division, Patrol Division, Communications Division (911 Emergency Center), Special Response Team (SRT) as well as the Medical Director for the Office of Emergency Services. The work is performed subject to general supervision and within established policies and procedures. Direct supervision is exercised over the work of subordinate medical personnel including nurses and Emergency Medical Technicians. A Medical Director for Public Safety does related work as required.

TYPICAL WORK ACTIVITIES:

- Ensures that the quality and accessibility of all health services are available to all inmates that are committed to the custody and care of the Sheriff;
- Supervises and conducts physical examinations and medical treatment of patients in the jail;
- Provides medical direction and oversight to the current medical and mental health providers and dentists through on-site consultation or electronic devices;
- Coordinates recommended trainings and oversees orientation of new medical staff;
- Reviews policies and guidelines annually to sustain compliance with NYS Commission of Corrections Minimum Standards and all applicable laws;
- Serves as a resource in the development and interpretation of medical guidelines for the health and safety of the inmates and staff at Cattaraugus County Jail;
- Consults with the Cattaraugus County Sheriff, Jail Administration, nursing staff, psychiatrist and dentist as needed;
- Supervises the compilation of necessary medical records and reviews on a periodic basis;
- Participates in a quality assurance program to perform periodic chart review of inmates incarcerated at Cattaraugus County Jail;
- Evaluates withdrawal guidelines and procedures for substance dependent inmates;
- Serves as a liaison with health care providers as needed to provide efficient and effective best practice services;
- Manages use of formulary and non-formulary medications;
- Represents the interests of the Cattaraugus County Jail in the medical community;
- Consults with pharmaceutical providers to promote efficient and cost effective treatment programs;
- Available on-call for medical questions;
- Ensures there are site-specific job descriptions available for each member of the health services staff;
- Authorizes hospitalization, consultation with specialists, patient referrals, laboratory work, administration of drugs and other medically accepted treatments;
- Serves as a Tactical Medical Director for the Special Response Team (SRT) and CCSO SRT Advanced Life Support First Response (ALSFR) EMS agency;
- Serves as a resource in the development and implementation of medical guidelines, policies, and training for the Sheriff's Office;
- Serves as a resource in the development and implementation of medical guidelines for the 911 Center;
- Serves as the Deputy Fire Coordinator/Medical Director for the Office of Emergency Services;
- Serves as medical director for EMS agencies that contract with the county Office of Emergency Services;
- Serves as a resource in the development and implementation of medical guidelines for the Emergency Medical Technician courses;
- Serves as a resource in the development and implementation of medical guidelines for EMS agencies within Cattaraugus County
- Reviews patient care reports for completeness and quality of care;

- Performs quality assurance and oversight of EMS agencies and the EMS system in the county;
- Provide assistance and guidance and medical direction either by phone or on-scene field response when requested by the agency, Office of Emergency Services Director or designee, Dispatch, or self-initiated response by Medical Director discretion;
- Performs other related tasks as may be required by the Sheriff or Director of Emergency Services;
- Attends meetings as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Thorough knowledge of the principles and practices of medicine; good knowledge of NYS Commission of Correction Minimum Standards Section 7010.2 Health Services; working knowledge of community resources available to meet the needs of patients; thorough knowledge of NYS EMS regulations and policies, and the county EMS system, ability to communicate effectively; thoroughness; a high standard of professional ethics; sound professional judgment; physical condition sufficient to perform the essential functions of the position.

MINIMUM QUALIFICATIONS:

Must possess and maintain a current license to practice as a physician in the State of New York, and unrestricted DEA license including a waiver to prescribe buprenorphine. Candidates must meet the minimum requirements to provide EMS Medical Direction in accordance with current NYS DOH Bureau of EMS (BEMS) and Western Region Emergency Medical Advisory Committee (WREMAC) policies.

SPECIAL NOTE:

Incumbents voluntarily assigned to a Tactical Medical Unit must meet qualifications and standards under New York State Criminal Procedure Law 2.10 section 26 as a Peace Officer and Auxiliary Police Officer.

CATTARAUGUS COUNTY CIVIL SERVICE

Adopted: 02/20/2018
Revised: 02/21/2018
Revised: 12/22/2020