

## PHYSICIAN

DISTINGUISHING FEATURES OF THE CLASS: This is responsible professional medical work involving responsibility for the diagnosis, care, and treatment of patients and residents of the County Nursing Home. The employee in this class also examines prospective nursing home employees and current nursing home employees to ascertain their fitness for county employment. The incumbent may also be responsible for and direct the procedures in the County Health Laboratory. The work is performed in accordance with general administrative policies of the Director of the Division of Nursing Homes and the New York State Department of Health with wide leeway permitted for the exercise of independent judgement in carrying out the details of the work. Supervision may be exercised over the other professional medical staff, laboratory staff and their assistants. A Physician does related work as required.

### TYPICAL WORK ACTIVITIES:

- Administers immunization against communicable diseases;
- Recommends corrective treatment for physical defects;
- Confers with administrative and medical personnel on procedures relating to the health of patients;
- Examines patients for diseases, physical defects, and mental alertness;
- Writes prescriptions and gives instructions for their use;
- Writes death certificates and conducts post-mortem examinations and autopsies;
- Instructs patients in principles of personal hygiene;
- Performs a variety of professional medical services in carrying out the principles of preventive medicine;
- Prepares records, forms, and reports as required;
- Provide advice to referring physicians regarding the significance of laboratory findings and the interpretation of laboratory data;
- Maintain an effective working relationship with applicable accrediting and regulatory agencies, administrative officials, and the medical community;
- Ensure that sufficient qualified personnel are employed with documented;
- May define, implement and monitor standards of performance in quality control and quality assurance for the laboratory and for other ancillary laboratory testing programs;
- May monitor all work performed in the laboratory to ensure that medically reliable data are generated;
- May assure that the laboratory participates in monitoring and evaluating the quality and appropriateness of services rendered, within the context of the quality assurance program, regardless of where the testing is performed;
- May provide effective and efficient administrative direction of the laboratory, including budget planning and controls in conjunction with the individual(s)
- Performs employee pre-employment, annual, and other medical examinations.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Thorough knowledge of the principles and practices of professional medicine; thorough knowledge of the principles, practices, methods, techniques and new developments in those fields of laboratory practice in which service is authorized by the New York State Health Department; good knowledge of the principles and practices of preventive medicine and public health; ability to establish and maintain cooperative working relationships with administrative officials, other medical

personnel, and patients; conscientiousness and thoroughness; high standard of professional ethics; good professional judgement.

**MINIMUM QUALIFICATIONS:** Graduation from a school of medicine and two years of satisfactory experience as a practicing physician and possess and maintain a Certificate of Qualification as a clinical laboratory director, issued by the New York State Department of Health. An applicant for a certificate of qualification must submit a complete, original, signed and sworn application in such form and manner as may be required by the department, and must supply such additional information as may be required by the department. An individual seeking renewal of a certificate of qualification must submit an application no later than 90 days prior to expiration of the current certificate. Public Health Law, Section 573(1).

**SPECIAL REQUIREMENTS:** Certificates of qualification should be issued in one or more of the following categories, procedures or specialties:

- (1) one or more of the subspecialties of microbiology: bacteriology, virology, mycology, mycobacteriology, diagnostic immunology;
- (2) hematology, blood lead, blood chemistry, coliform testing, and nitrate testing of water samples.

***SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATIONS:*** Eligibility for a license to practice medicine in New York State.

**NOTE:** Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the New York State Civil Service website. You must pay the required evaluation fee.

## CATTARAUGUS COUNTY CIVIL SERVICE

Adopted: 12/15/75  
Revised: 12/6/2024