

PUBLIC HEALTH SANITARIAN TRAINEE

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision, incumbents in this class receive on-the-job training while performing limited duties in environmental health, not involving public health engineering. During the traineeship, the incumbents accompany a Public Health Sanitarian on environmental health inspections and investigations and perform duties under close supervision. Upon satisfactory completion of the traineeship and a public health training course approved by the State Health Department, incumbents are advanced to Public Health Sanitarian without further examination. A Public Health Sanitarian Trainee does related work as required.

TYPICAL WORK ACTIVITIES:

- Performs entry-level, professional environmental health work under close and continuing supervision while undergoing on-the-job-training;
- Conducts on-site inspections of facilities to ensure health and welfare of the public and to ensure compliance with applicable standards and criteria;
- Conducts air pollution studies as directed;
- Collects samples of food and water for laboratory examination as directed;
- Prepares reports of findings of inspections and investigations, noting conditions found and citing violations and deficiencies as directed;
- Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the principles of natural science and mathematics relating to environmental health; skill in observation; ability to apply scientific principles to department programs; ability to gather data from observations, interviews, records and reports; ability to present ideas clearly and effectively both orally and in writing; ability to prepare technical records and make concise reports; ability to acquire professional skill and knowledge of environmental health principles; ability to work with and secure the cooperation of others; ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position; ability to use computer applications such as spreadsheets, word processing, e-mail and database software; good judgment; tact; thoroughness; dependability; physical condition sufficient to perform the essential functions of the position.

MINIMUM QUALIFICATIONS:

A) Possession of a Bachelor's degree including a minimum of thirty (30) credit hours in the natural sciences*;

OR

B) Four (4) years of experience working as a Public Health Technician.

NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the New York State Civil Service website. You must pay the required evaluation fee.

SPECIAL REQUIREMENT: At time of appointment, must possess and maintain a valid license to operate a motor vehicle in New York State.

***SPECIAL NOTE**: The term natural science means a science such as biology, chemistry, or physics that deals with the objects, phenomena, or laws of nature and the physical world. It includes all physical and biological sciences.

CATTARAUGUS COUNTY CIVIL SERVICE

Revised: 3/21/23