

RECREATION ATTENDANT

DISTINGUISHING FEATURES OF THE CLASS: Employees of this class perform routine work associated with the use of a recreational facility or the conduct of a recreational activity under specific instruction, but with little direct supervision. This position involves responsibility for the orderly assignment of facilities, the issuing and collection of equipment, the proper conduct of participants, and the routine maintenance of buildings, grounds, and equipment. A Recreation Attendant does related work as required.

TYPICAL WORK ACTIVITIES:

- Assists in conducting activities at a recreation or sports facility;
- Maintains and helps prepare fields, courts, rinks, and related recreation facilities by putting up nets, marking courts, and picking up litter;
- Sweeps and mops locker rooms, gymnasiums, and related facilities;
- Acts as a timekeeper or scorekeeper;
- Locks and unlocks doors and gates;
- Cares for and issues recreational supplies and equipment;
- Maintains order in locker rooms, gymnasiums, and at playgrounds;
- Operates a cash register, sells tickets and collects fees;
- Takes registration for various activities;
- May administer rudimentary first aid.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Ability to read and write; ability to keep simple records; ability to give and enforce simple instructions; ability to perform light manual labor; ability to get along well with others; physical condition sufficient to perform the essential functions of the position.

MINIMUM QUALIFICATIONS: None

CATTARAUGUS COUNTY CIVIL SERVICE COMMISSION

Adopted: 3/10/80
Revised 6/17/10