

RECREATION LEADER
(City of Olean)

DISTINGUISHING FEATURES OF THE CLASS: This position involves the conduct of a particular program under specific policies. The leader conducts activities with assigned groups and assists in the administration of recreation programs. Worked is performed under general supervision of a Recreation Specialist. A Recreation Leader (City of Olean) does related work as required.

TYPICAL WORK ACTIVITIES:

- Implements the program planned for a facility (e.g. playground, gymnasium, game room, etc.);
- Organizes, promotes, and conducts diversified recreation activities such as games, sports, dance, music, storytelling, nature, special events, tournaments, etc.;
- Encourages groups and individuals to participate;
- Plans daily schedule for playground activities;
- Acts as a sports official when required;
- Keeps records of activities and attendance;
- Inspects facilities and equipment as a safety measure;
- Distribute and maintain control over equipment and supplies.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of the organization and conduct of several recreational activities; ability to organize, conduct and instruct others in the conduct of recreational activities; ability to inspire confidence and enthusiasm; ability to maintain effective relationship with participants and the public; physical condition sufficient to perform the essential functions of the position.

MINIMUM QUALIFICATIONS: None

CATTARAUGUS COUNTY CIVIL SERVICE COMMISSION

Adopted 6/17/10