

SENIOR AIRPORT MAINTAINER

GENERAL STATEMENT OF DUTIES: Performs a variety of skilled manual and mechanical work in the maintenance and servicing of buildings, grounds, and equipment at a municipal airport; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is skilled work involving responsibility for the maintenance, operation, and servicing of airport facilities and for supervising semi-skilled workmen in a variety of buildings and grounds maintenance tasks at the municipal airport. Knowledge of one or more trades is necessary. The incumbent does utilize the more skilled techniques for a considerable portion of his time and is responsible for the operation of the airport and its facilities including clearing of runways, repair and use of the facilities, and other operational tasks. The work is performed under the direction of the Director of Public Works with wide leeway for the use of independent judgment.

EXAMPLES OF WORK: (Illustrative only)

Supervises and performs general maintenance work on airport buildings, runways, and grounds;

Issues aviation notices;

Reviews Federal Aviation Administration regulations and is responsible for compliance with said regulations;

Supervises, operates, and repairs various airport equipment used in maintenance work;

Undertakes and reports aviation weather observations;

Plans, assigns, and supervises the work of subordinate personnel in tasks involving the operation and maintenance of the municipal airport and its grounds;

Keeps records of transactions involving fuel sales;

Makes recommendations for the purchase of equipment and improvement of facilities;

Prepares activity and payroll reports;

Instructs subordinates in Federal, State, and Department of Public Works and/or City safety regulations and ensures compliance with them.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Thorough knowledge of the common practices, tools, terminology and safety precautions of one or more of the mechanical or construction trades; good knowledge of the principles and practices of supervision; ability to follow oral and written directions; good hand and eye coordination; ability to get along well with others; ability to keep records; mechanical aptitude; manual dexterity; a willingness to work under adverse conditions; integrity; reliability; good judgment; good physical condition.

ACCEPTABLE TRAINING AND EXPERIENCE: One year of experience in one or more of the mechanical or construction trades, three months of which involved supervisory responsibilities; and one year of experience in airport operations.

SPECIAL REQUIREMENTS:

1. Possession of a New York State Department of Environmental Conservation 1A and 3A Pesticide Applicator Certificate within 6 months of permanent appointment.
2. Ability to be licensed by the National Weather Service within six months of permanent appointment, for issuing supplementary aviation weather system observations.
3. Possession of a valid NYS driver's license at time of appointment.

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