

SENIOR TRAFFIC SIGN MAINTAINER

DISTINGUISHING FEATURES OF THE CLASS: The work involves leading a work crew in fabricating, installing and maintaining traffic control signs on the County road system. Duties are performed under general supervision following the specifications of New York State's Manual of Uniform Traffic Control Devices. A Senior Traffic Sign Maintainer does related work as required.

TYPICAL WORK ACTIVITIES:

- Selects signs for placement in conformance with the Manual of Uniform Traffic Control Devices;
- Fabricates special traffic control signs using specialized sign making equipment;
- Schedules and supervises a sign crew and participates in the installation of traffic signs following manual specifications;
- Sets up and removes temporary work zone traffic control devices;
- Directs traffic around roadside worksites using flags or paddles;
- Patrols County roads and locates traffic control signs in need of repair or replacement;
- Maintains a record of the location and type of each traffic sign installed;
- Responsible for maintaining an inventory of signs and installation materials;
- Sets up traffic counters and records vehicle counts;
- Resets counters and replaces worn out batteries and hoses;
- May investigate requests for special traffic signs from members of the public;
- Drives truck carrying personnel and equipment;
- Cleans and performs routine maintenance on truck;
- Uses Geographic Information System (GIS) Detour Mapping to document and create maps when appropriate;
- Calculates and quotes pricing/invoicing to outside agencies for all sign sales;
- Prepares and assists with curve studies for review/approval of Engineer;
- May operate a snowplow, clearing and sanding roads as necessary.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Working knowledge of the New York State Manual of Uniform Traffic Control Devices; working knowledge of work zone traffic control standards and guidelines; working knowledge of GIS software; ability to install traffic signs in accordance with specification contained in the Manual of Uniform Traffic Control Devices; ability to make rudimentary drawings of sign installation sites; ability to layout and supervise the work of others; ability to follow oral and written instructions; ability to maintain cooperative relations with the public; ability to operate a light truck in safe and courteous manner; manual dexterity; mechanical aptitude; attention to detail; willingness to work outdoors year round.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma and two years experience in the fabrication, installation, or maintenance of traffic control devices which must have included the use of a personal computer.

SPECIAL REQUIREMENT: Possess and maintain a *Class B* Commercial Driver's License (CDL) with endorsements and without restrictions as appropriate for the type of vehicle operated.

CATTARAUGUS COUNTY CIVIL SERVICE

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