

WORKING SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: The work involves supervising and participating in a variety of public works maintenance assignments. Duties are performed under general supervision in accordance with established procedures. Leeway is allowed for the use of independent judgment as to the order of tasks and methods used to complete assignments. Direct supervision is exercised over the work of subordinate commercial drivers and laborers. A Working Supervisor does related work as required.

TYPICAL WORK ACTIVITIES:

- Operates motor equipment and directs personnel assisting in snow removal;
- Estimates materials needed for paving projects;
- Supervises paving crew while operating asphalt paver;
- Leads crew during street cleaning and water line repair;
- Compacts and buries refuse in landfill;
- Oversees and participates in pavement and shoulder repair;
- Instructs personnel in basic street maintenance techniques;
- May operate a variety of motor and construction equipment;
- May assist in the repair of automotive equipment;
- May perform a variety of manual tasks associated with the repair and maintenance of roads and bridges.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Good knowledge of the equipment, materials, and techniques of street and sidewalk construction and maintenance; good knowledge of winter snow and ice removal procedures; ability to layout and supervise the work of others; skill in the safe operation of motor equipment; ability to follow plans and specifications; ability to follow oral and written directions; mechanical aptitude; manual dexterity; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Two (2) years of experience participating in road construction or maintenance activities.

SPECIAL REQUIREMENT: Possession of an appropriate New York State driver's license at time of appointment.

CATTARAUGUS COUNTY CIVIL SERVICE COMMISSION

Revised: 5/11/93